**Kansas Mental Health Coalition**

**Speaking with one voice to meet critical needs of people with mental illness.**

**KMHC BOARD Minutes**

**Minutes for September 28, 2016      Valeo Behavioral Health Center, 330 SW Oakley, Topeka, KS**

**11:45 a.m. – 1:00 p.m.**

**Sue Lewis, presiding, Andy Brown, Sky Westerlund, Carol Manning, Jane Adams, Rick Cagan, Bill Persinger, Patrick Yancey, Eric Harkness, Kyle Kessler, Amy Campbell On the phone: Steve Feinstein**

* **Minutes approved.** [Read minutes.](http://kansasmentalhealthcoalition.onefireplace.com/resources/Documents/Minutes%20Board%206-22-16.pdf) Sky Westerlund motion, Rick Cagan second.

**Old Business:**

**Status of Kansas Health Foundation Grant process – Rick Cagan, NAMI Kansas is submitting the Kansas Health Foundation grant application. It is a challenging application in terms of meeting the grant requirement to target the grant to address the core capacity issues that were brought forward by the NAMI core capacity assessment tool (a survey to identify organizational capacity needs) AND to address the needs of the KMHC Grassroots Advocacy Network as identified by the Advocacy Committee.**

**The writing committee has met twice and had robust discussion about the needs of the Coalition and how they can be incorporated. The grant application also includes an anticipated subcontract for outreach work by Poetry for Personal Power.**

**Clear directive to NAMI, that even if the FTE and resources are to be owned by NAMI, there must be a clear memorandum of understanding with the Coalition to provide as great a degree of control and oversight as can be arranged without having direct oversight of the staff person who is tasked with the duties.**

**What will it cost the Coalition to sustain beyond the three years? Could be around $10,000.**

**There has been some disagreement within the writing committee about how the budget should be structured, but hope that we will trust the process to achieve our common goals. Hope we can be positive about the potential for receiving the actual grant. Would like to know if the people in the room have contacts who might have the marketing and outreach and organizational talents that will be needed in the position being built into the FTE. Possible salary range might be $45,000 or so.**

**Sue – initially there was an idea that KMHC would go forward to write a grant to secure an employee to do this work itself. Rick stepped forward and offered to submit the grant application as a proxy for the Coalition. I myself perhaps didn’t understand that it would also be a proxy for owning the staff position. When do we need to draft the memorandum of understanding?**

**Would be great to get the 12 or so bullet points that need to be included in the Memorandum of Understanding.**

**First draft of the grant application will be ready tomorrow.**

**Sky suggested we wouldn’t know what to include in the MOU, but should have it signed within a week of the award.**

**Carol – points are well made about the application. I completed the CCAT for KMHC and it was very difficult with the roundtable framework. Think it will be beneficial to our chances for award to submit the partnership application.**

**Board will need to approve the MOU. Coalition meets November 16 which is five days after the grant announcement. Can begin serious drafting when application is in, October 16.**

**New Business:**

* **Approve change of location for December 14 meeting.  Motion approved to meet at the library if space if available, second choice to sign a contract with TILRC as provided by Jane Rhys. (would require people to park at parking meters)**
* **Review Budget and Membership Reports**   Andy Brown and Amy Campbell

**Treasurer distributed membership reports. At current revenues, we would need to cut $5000 from 2017 budget.**

* **The treasurer distributed budget printouts.**KMHC must consider changes to our annual budget in order to maintain the current budget goals year to year. There are not many options for reducing expenses. The largest expense is the annual lobbyist contract.

The treasurer proposes reducing our teleconference expenses by changing the service to a self-pay option. Most people have long distance charges included in their home or office telephone contracts, so it shouldn’t actually result in additional costs to the members.

**Sue Lewis – motion to discontinue current teleconferencing plan to change to self pay teleconferencing.**

The Board would prefer to wait to make such a change – and look into cheaper teleconference contracts.

**Sue withdraws the motion after hearing further discussion that it might disenfranchise rural and frontier members.**

Another large budget item is the Advocacy Committee activities, including Advocacy Day. The Committee raises the money for its activities outside of member dues.

KMHC will likely need to consider dues increases for 2017. The carryover funds have been spent.

**Convene finance committee prior to the December committee to approve our 2017 budget.**

* **2016 Schedule - Future meeting guests and topics**

          Moving into the Consensus Recommendations process in October, November, December

Substance Use Prevention Contracts:  Sarah Fischer, Randy Johnson, Sandra Dixon

Housing Program - Doug Wallace no longer there - who to invite? Subcommittee reported 9-28-16.

Law Enforcement Issue Priorities:  Ed Klumpp, Sandy Horton

Status of Juvenile Justice Reform: Randall Bowman

Amendments to SED Waiver:  Commissioner Fout or Commissioner Hahn (HCBS)

Liquor Exclusion Issue: Les Spurling, Sandra Dixon?

KanCare Contracts Re-issuance

State Hospitals Recertification / Moratorium / Privatization

* **2016 KMHC Meetings: 9 a.m.–11:30 a.m.** Jan 27, Feb. 24, Mar. 23, April 27, May 25, June 22, July 27, Aug 24, Sept. 28, Oct. 26, Nov 16, Dec. 14
* **Board Meetings:** 12 noon quarterly the 4th Wednesdays (March 23, June 22, Sept. 28, Dec. 14)

**Reports:**

 Board Members

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| --- | --- | --- |
| 2015-2018 | 2016-2019 | 2014-2017 |
| Andy Brown | Jane Adams | Glen Yancey |
| Susan Crain Lewis | Rick Cagan | Eric Harkness |
| Sky Westerlund | Walt Hill | Kyle Kessler |
| Carol Manning | Bill Persinger | Stephen Feinstein |
| Bob Chase | Jane Rhys |  |
|  | Patrick Yancey |  |

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