

**An Invitation to Exhibit at the  
2024 Kansas Recovery Conference  
Recovery: A Journey Not a Destination**



**June 11-12, 2024**

**Holiday Inn Wichita East I-35**

**549 S Rock Road**

**Wichita, KS 67207**



**Kansas Consumer  
Advisory Council**  
for Adult Mental Health, Inc. Kansas Consumer  
Advisory Council  
PO Box 56  
Wichita, KS 67201

For more information contact:  
Melissa Patrick  
melissapattick@kansascac.org  
(316) 312-3479

# CONFERENCE EXHIBITOR OPTIONS

## Option 1: Table displays

### Consumer Run Organizations

\$65 per table

### Non Consumer Run Organizations

\$150 per table

Table displays include the following:

- 6' draped table(s), two chairs, and table tent
- Listing of company/organization name, service and/or product information, and contact information in attendee conference materials (submit information by May 10th to be included in the program)
- Conference meals

## ASSIGNMENT OF SPACE

The 2024 Exhibit Area is in the main lobby area. Each booth consists of one 6' draped table and two chairs. Additional tables are available for a fee and must be requested and paid for in advance. **Exhibitors may not bring their own tables.** There are no physical dividers between booths. The exhibit area **will not** be secure. We encourage you to take valuable items with you when you leave your booth. Limited electrical outlets are available. If you need an electrical outlet, you must indicate that on your registration form. You are responsible for bringing your own extension cord. Requests for electrical outlets will be filled on a first come, first served basis.

## Option 2: Bag inserts

\$50

Ship your information and/or product samples for us to include in conference participants bags. Registration fee must be paid in full to participate. **Information must be received NO LATER THAN (FRIDAY) MAY 31st, 2024.**

## HOW TO RESERVE YOUR SPOT

To reserve your place at the 2024 Kansas Recovery Conference, complete the Exhibitor Registration and return it, along with your exhibit fees to: Kansas Recovery Conference  
PO Box 56  
Wichita, KS 67201

**The deadline for reserving exhibit space is (FRIDAY) MAY 3RD, 2024**



Kansas Consumer  
Advisory Council  
for Adult Mental Health, Inc.

## EXHIBIT HOURS

### Tuesday, June 11, 2024

Setup – 8:00 AM– 9:00 AM

Exhibits Open – 9:00 AM – 5:00 PM

### Wednesday, June 12, 2024

Exhibits Open – 8:00 AM – 3:00 PM

## CONFERENCE LOCATION

Holiday Inn Wichita East I-35  
549 S Rock Road  
Wichita, KS 67207



### Please note:

Conference registration/payment is separate and in addition to exhibitor registration/payment. If you wish to exhibit and attend conference sessions, you need to register for the conference separately. A conference brochure and registration form will be available on the CAC website at <http://kansascac.org>

## Funding for the 2024 Kansas Recovery Conference provided by KDADS



Kansas Consumer  
Advisory Council  
for Adult Mental Health, Inc. PO Box 56  
Wichita, KS 67201

For more information contact:  
Melissa Patrick  
[melissapattick@kansascac.org](mailto:melissapattick@kansascac.org)  
(316) 312-3479

## TERMS AND CONDITIONS

By participating as an exhibitor in the 2024 Recovery Conference, you, your organization/ association, and your representatives agree to the following terms and conditions. These terms and conditions will be strictly enforced and violators may be asked to leave the exhibition area.

**AMENDMENTS:** The exhibitor agrees that the 2024 Recovery Conference Organizers shall have the right to make such rules and regulations or changes in arrangements as it shall deem necessary, and to amend same from time to time. The conference facilitator shall have the final determination and enforcement of all rules, regulations, and conditions.

**BOOTH ASSIGNMENT:** The Recovery Conference Organizers do not guarantee any particular booth selection and reserves the right to exercise its sole discretion in the acceptance or refusal of applications for any reason, with or without cause. The final arrangement of booth space will be determined by the conference facilitator at his/her sole discretion.

**SET-UP INFORMATION:** Fire regulations require exhibitors to keep displays, products, signage, and any other materials within their booth limitations. If any of these items are found to be in aisle space, the exhibitor is liable for municipal fines and may be asked to dismantle their exhibit and leave. Exhibitors may not bring in additional tables. Additional tables are available with advance registration for a fee.

### LIABILITY

Exhibitor assumes responsibility and hereby agrees to protect, indemnify, defend, and save the Recovery Conference Organizers and agents harmless against all claims, losses, and damages to persons or property, governmental charges or fines, and attorney fees arising out of or caused by Exhibitor's installation, removal, maintenance, occupancy, or use of the exhibition premises or a part thereof.

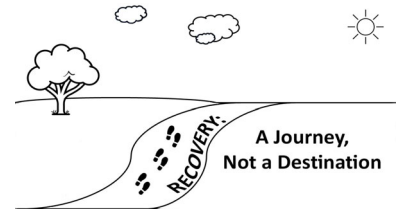
**CANCELLATION OF SPACE:** Cancellation of exhibit space must be in writing. Telephone cancellations will not be accepted. Full refunds will be made for exhibits cancelled before (Monday) June 3rd, 2024. In no case will a refund be issued for a cancellation made after that date.

Kansas Consumer Advisory Council for Adult Mental Health, Inc. is committed to making programs accessible to people with disabilities. If you wish to volunteer information regarding any special assistance you may need, please contact Melissa Patrick at (316) 312-3479.

Kansas Consumer Advisory Council for Adult Mental Health, Inc. does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, marital status, political affiliation, status as a veteran or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Melissa Patrick; telephone (316) 312-3479.



**2024 Kansas Recovery Conference  
Exhibitor Registration  
Recovery: A Journey Not a Destination  
June 11th & 12th, 2024**



Name of Organization \_\_\_\_\_

Registration/Billing Contact \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Rep Staffing Table: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Web \_\_\_\_\_

Total Tables registering for: \_\_\_\_\_ I need an electrical outlet: \_\_\_\_\_ yes \_\_\_\_\_ no

List any exhibitors you wish to be adjacent to: \_\_\_\_\_

**Exhibitor Opportunities**

**Option 1: Table Displays**

**Option 2: Bag Inserts**

\_\_\_\_\_ CRO / \$65

\_\_\_\_\_ \$50

\_\_\_\_\_ Non-CRO / \$150

**If you are paying with a debit or credit card, please visit [kansascac.square.site](http://kansascac.square.site)**  
*For any questions or additional assistance with credit/debit card transactions please contact Melissa Patrick at (316) 312-3479*

**Meals** – Please only check boxes for meals/dates when you will be present.

**Tuesday, June 11th**

**Wednesday, June 12th**

\_\_\_\_\_ Lunch (free) \_\_\_\_\_ Dinner (free)

\_\_\_\_\_ Lunch (free)

**Food Allergies / Special Dietary Requirements** -- please list any additional special requirements you have below (i.e. allergies, vegetarian or vegan meals, etc— please note if the request is due to a food allergy) *(The CAC will make every effort to accommodate reasonable special requirements/requests but cannot guarantee):*

**Payment Method:**

Check

Credit/Debit Card

Money Order

**Mailing Address:**  
Kansas CAC  
PO Box 56  
Wichita, KS 67201

Kansas Consumer Advisory Council for Adult Mental Health, Inc. is committed to making programs accessible to people with disabilities. If you wish to volunteer information regarding any special assistance you may need, please contact Melissa Patrick at (316) 312-3479.

Kansas Consumer Advisory Council for Adult Mental Health, Inc. does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, marital status, political affiliation, status as a veteran or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Melissa Patrick; telephone (316) 312-3479.